



Lodging Tax Return

Lodging Operating Name

Lodging Address			Minnesota Tax ID Number (7 digits)	
City	State	Zip		

Owner Name

Owner Mailing Address			Has there been a change of ownership since last reporting period?	
City	State	Zip	Yes / No	Effective Date:

Accounting Period:
Accounting period is a calendar month unless the City Tax Administrator approves a different period.

Due Date:
Due date is 20 days following the last day of the accounting period.

LODGING TAX

1	Gross Lodging Sales		
2	Less: Exclusions <i>rentals for 30 days or more & other tax exempt lodgings per State guidelines</i>		
3	Less: Lodging Bad Debts		
4	Plus: Collected Bad Debts		
5	Total Taxable Lodging Sales <i>Line 1 – Line 2 – Line 3 + Line 4</i>		
6	Lodging Tax Due <i>Line 5 x 3%</i>		

PENALTY (IF APPLICABLE)

7	Penalty <i>If payment is not made by the due date, Line 6 x 5%</i>		
8	Total Penalty <i>Line 7</i>		

TOTAL LODGING TAX, PENALTY AND INTEREST

9	TOTAL AMOUNT DUE <i>Line 6 + Line 8</i>		Check Payable to City of Princeton
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I declare and certify under penalty of law that I have examined this statement and that to the best of my knowledge and belief, it is true and complete.

Preparer Name _____ Title _____

Signature _____ Date _____

Phone _____ E-mail _____

Lodging tax rules and regulations are stated in Chapter _____ of the Princeton City Code.

Lodging Tax Mailing Address and Finance Department Contact Information:

City of Princeton
Attn: Lodging Tax
705 Second Street North
Princeton, MN 55371

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